



Minutes

Committee Name: Facilities Committee

Date: February 17, 2021

Time: 10:00am

Location: Virtual "ZOOM"

Present: Cody Pauxtis, Penny Talley, Daniel Reed, Scott Cameron, Frank Timpone, Kristie Nichols

Absent: Deanna Campbell, Lisa Stephens

Non-members in attendance: James Markham

1. **Call to Order** – 10:01am
2. **Approval of Agenda** – Agenda approved with no changes.
3. **Approval of Minutes from 11/18/20 and Action Items:** Minutes reviewed and approved from 11/18/20.
 - 3.1 ***Cody will see if the solar data output can be shared so others can view data.*** Cody is working on getting system on website, there will be a cost associated. They are currently working with SCE on solar agreement.
4. **Agenda Items**
 - 4.1 **2022 Facilities Requests** – Cody shared the worksheet with all of the facilities requests that were brought forward through the planning process. The requests were either supported, supported with alternate funding or pending funding information. Cody stated some of the supported items have been completed. He is working with TUSD on some requested items. There is a request for a High capacity printer to be located at Tehachapi and we are looking at COVID funds to support request.
 - 4.2 **OSHA Inspections** – Cody reported although OSHA inspections are not required OSHA suggested we use their inspection worksheet to see how we are doing in the fight against COVID. Cody will modify the form to fit our needs. He asked the committee if anyone would be interested in coming on to the campus to perform an impartial review and inspection to see what we could do better. Scott Cameron offered but feels he does not have the



Minutes

appropriate safety training or qualifications to make those decisions. Cody agreed we need to have transparency but also need the right individual.

Action: Cody will revisit additional OSHA review person with Lisa.

Cody mentioned there was a cost of reopening plan presented by Arlitha to the board. Cody stated the plan is not cheap and will require additional employees.

4.3 Bishop Job Spot Status Update - Cody shared the Bishop Job Spot progress with the committee. The rear entry door and stucco are the remaining repairs. The furniture should be coming soon and we are looking at the end of March for move in.

Measure J Project Update: Daniel Read Refer to PPT. – Daniel reported on the following projects:

- Lecture Center delays are due to shipping and should be completed by April.
- M&O building was approval and should go to bid next Monday. The project will take 7-8 months to complete.
- Gym roof is 95% complete. The gym roll up doors on the exterior south side was replaced with motorized doors. And the two interior roll up doors will be motorized too within the next few weeks. Kern Glass came out to verify sizes on the gym lobby doors. New doors will be installed in March. Painting of all doors and jams should be done by April to complete the 1st phase. The 2nd phase of gym projects will begin once we receive a new bond allocation.
- Sport complex is over budget by quite a bit. Daniel reported they are working with the architects on design by keeping the concept but doing some structural changes. They should have updated drawings within the next 4 weeks or so. They have been meeting weekly to get the project under budget.
- KCCD water conservation plan should be ready by the end of month.



Minutes

- Tehachapi campus received a new sign and furniture.
- All earthquake damage information was submitted to CALOES. We are waiting on the final payment.
- We are obtaining prices to reseal main building parking lot, fire lane, and CDC to keep maintained.
- Energy Management Systems Update - Breen Automation is working on updating the software to migrate campus to digital server and HVAC controls. They are in the programming phase now. Once they begin installation we may have HVAC shut downs. Cody will notify staff of any HVAC interruptions as necessary.

4.4 How to Spend COVID Money “UPDATE”: Refer to PPT. – Cody reported all COVID funding requests previously reviewed by the committee were approved. All the equipment has arrived and the custodians are happy. Cody stated the gym cleaning time went from 4 hours to 1 ½ hours.

Cody reviewed the new COVID funding requests for M&O with the committee. The committee was in support of the requested items. Cody mentioned only the restrooms will be will get touchless fixtures. Kristie asked about touchless faucets at the Tehachapi campus. Cody will follow up with Kirt at TUSD on adding touchless faucets.

Action: Cody will follow up with Kirt at TUSD on installing touchless faucets.

4.5 Open remarks / New business: Cody asked members to email cc_covid19@listserv.cerrocoso.edu with any questions or concerns.

5. Review of Action Items -

5.1 Cody will revisit additional OSHA review person with Lisa.

5.2 Cody will follow up with Kirt at TUSD on installing touchless faucets.



Minutes

6. Future Agenda Items –

7. Future Meeting Dates -

Mar 17, 2021 10:00 AM

Apr 21, 2021 10:00 AM

8. Adjournment

Meeting Chair:

Recorder: